

PRAIRIE RIDGE HIGH SCHOOL BOOSTER CLUB

Monday, November 18, 2024 @ 7:00pm

Meeting Minutes

A meeting of the PRHS Booster Club was held on Monday, November 18, 2024 at 7:00 pm in the PRHS Library.

Board Attendees: Sieglinde Savas, President; Kevin Koeppen, Vice Principal; Shannon Vrbancic, VP-Operations/Concessions; Katie Czarnecki, VP-Spirit Wear; Margie Palmer, VP-Administration/Fundraising; Liz Instefjord, VP-Technology; Tatiana Gray, Treasurer; Erin Kaye, Secretary

Call To Order: Prairie Ridge High School Booster Club President, Sieglinde Savas, called the meeting to order at 7:03 pm.

Approval of Minutes: A motion to approve the minutes from the October 21, 2024, meeting was made, seconded and carried.

Vice Principal Report: Kevin Koeppen reported that the fall activity season ended with grand success. In three short months, we saw our Football team advance to the second round of the playoffs. Both Boys and Girls Cross Country saw runners advance to sectionals. The Girls Tennis team and the Boys and Girls Golf teams both had state qualifiers. The Girls Volleyball team finished 3rd in state and the Boys Soccer team finished 2nd in state. This level of achievement in one season is unprecedented. Kevin expressed great excitement for the Winter season. The "Winter Kick-Off" event was postponed due to the success of the Girls Volleyball team in the postseason. He reported they are still exploring ideas on how to reschedule this event. He also explained that the upcoming Basketball season will feature 3 games each Friday evening, starting at 4:30pm. In Fine Arts, Kevin encouraged meeting attendees to get tickets for the upcoming special fundraiser performance of, "SIX: Teen Edition". He stated the administration has arranged an opportunity for an all-staff "date night" to see the Friday performance of the show, complete with dinner and childcare. Kevin concluded his report by thanking the Booster Club for all their support during this fall season.

Introduction of Attendees: Sieglinde initiated a round of self-introductions amongst the meeting attendees.

BOARD REPORTS

President's Report:

Sieglinde welcomed the attendees.

Upcoming Events:

Sieglinde explained there will be no Booster meeting in December due to the upcoming holidays. She reported that the board will meet separately in December to begin preparations for the upcoming allocation application process, to plan the spring fundraiser event, and to prepare for the scholarship application process. She directed attention to the upcoming event dates listed at the bottom of the agenda:

- o Madrigal Dinners Fri. 11/22 @ 5:45 and Sat. 11/23 at 12:45 at The Evangelical Free Church of Crystal Lake (575 E. Crystal Lake Ave.) Ticket sales are over, but walk ins accepted for \$5– no dinner included
- o Winter Athletic picture day is Nov. 22nd - Please remember that ALL SENIORS need an individual picture taken for the banners. If yours missed that during the Fall picture day, please come to this one.
- o Thanksgiving Break – Wed. 11/27-Friday, 11/29
- o Winter Athletic Signing Day – Dec. 5 in PR Library 3PM
- o Spirit Wear Sale during first Boys/Girls Combo basketball night on Wrestling balcony 12/6
- o Boosters Holiday Spirit Wear Sale Saturday, December 7th 2PM-4PM in front hallway

- o "SIX – Teen Edition" December 12-14, shows at 7PM. All seats \$13 and all proceeds go to the Fine Arts program. Purchase tickets at: <https://prhs.booktix.com/>
- o Final Exams – Dec. 19-20
- o Booster Club Meetings this year, Dec – no meeting, Jan. 13th, Feb. 10th, March 10th, April 14th, May 12th
- o Winter Break – Mon. 12/23-1/3 (Institute Days 1/6 and 1/7 – no student attendance)
- o 8th Grade Night – Jan. 16th

Winter Rosters:

Sieglinde reported that the Winter Rosters will be ready for distribution soon and will include Boys Basketball, Cheer, Dance, Pep Band, Girls Basketball, Girls Gymnastics, and Wrestling. She expressed her extreme gratitude for Kelly Demakis, who designed the rosters, and for Brian Coyle at UPS, for printing them.

Winter Parent Meetings:

Sieglinde reported that the board has started to attend some of the parent meetings for winter sports/activities, starting with Girls Basketball that very evening. These meetings serve as a great opportunity for the Booster Board to introduce themselves to new and existing families, explain the role of the Booster Club at Prairie Ridge and encourage attendees' involvement. The Board had originally planned to speak at the Winter Kick-Off event. Due to the event's postponement, Sieglinde explained we may have already missed some parent meetings but she is working with the coaches to get the information communicated to families.

Parent Survey:

Sieglinde explained to meeting attendees that a Parent Survey had been created and advertised on social media, as well as the Booster website (prwolvesboosterclub.com). Thus far, we have 18 responses. The feedback has been invaluable. Sieglinde encouraged all meeting attendees to take 5 minutes to complete the survey. It will help provide the Board with much needed direction, especially concerning our fundraising efforts.

Social Media/Email:

Sieglinde encouraged meeting participants to continue to send her pictures and updates so she can highlight them on our social media platforms, website and weekly email.

VP - Operations (Concessions) Report:

Football Concessions:

Shannon expressed her extreme gratitude toward the Baseball and Wrestling families for operating the concession stand during our last two home games of the season. Shannon reported we made a gross total of \$8,904 between those two games. She noted there are still expenses we need to reconcile from each game, as well as the distribution of \$1600 to the Baseball and Wrestling program accounts. Overall, these two games were successful in their concession sales. We are still waiting on concession financials from Volleyball and JV Football from their Monday games.

50/50 Raffle Option:

Shannon reported that the 50/50 raffle has proven to be a great bonus fundraising opportunity for our teams running the concession stand. The Baseball program made \$220 at their game and the Wrestling program made \$389 at their game. The winning family for the Wrestling program donated their winnings back to Wrestling! These extra earnings are on top of the \$800 the team already receives for running the concession stand that evening.

VP - Technology Report:

Booster Website:

Liz stated that the Booster Club website (prwolvesboosterclub.com) is still operating smoothly and updated

frequently. Liz noted there is a Volunteer link on the website. Submitting information through this link will notify the Board if someone is interested in general volunteering/getting involved.

VP - Spirit Wear Report:

Fall Sales:

Katie reported to meeting attendees that the total gross spirit wear sales for football season were \$11,566.

Upcoming Spirit Wear Sales Events:

Katie informed attendees there will be several upcoming opportunities to purchase spirit wear. We will have a Holiday sale on Saturday, December 7th, from 2-4pm in the front hallway of the school. We will also have spirit wear for sale during the Friday night games when both Boys and Girls Basketball play on the same night. Look for the PR Spirit Wear store in the Wrestling balcony.

Spirit Wear Raffle Fundraiser:

Katie relayed there is still time to purchase raffle tickets for a chance to win one of three \$100 gift certificates, good toward any merchandise at the PR Spirit Wear store. We are selling sheets of 21 raffle tickets for \$20. The raffle tickets can be purchased online, either through a link on our website or a pinned post at the top of our Facebook page. Katie informed meeting attendees that winners will be drawn right before the Holiday spirit wear sale on December 7th. We will conduct the drawing on Facebook Live. Winners do not need to be present to win.

VP Administration - Fundraising Report:

Ridge Raffle at Rookies:

Margie reported that the Board is still considering the return of the Ridge Raffle in April. She noted that the event is a lot of work to organize, set-up and promote. We need to feel confident this will be a fiscally successful endeavor. Our goal would be to sell 300 tickets at \$100 each, generating a prize payout of \$15K among 8 winners, with Boosters netting the balance. At our inaugural event two years ago, we netted \$7800 (228 sold) and last year, \$4600 with 196 tickets sold.

Future Fundraising Opportunities:

The Board will be meeting over the next couple of weeks to consider our existing fundraisers, as well as possibly adding one or more new (smaller, manageable) events, and how we can possibly create an event that focuses and involves student participation (e.g. Dodgeball Tournament). Margie is actively researching fundraising events at other area (and beyond) schools to generate ideas.

Margie concluded her report by thanking meeting attendees for all the support they provide by promoting, volunteering and attending our events. She encouraged everyone to fill out the Parent Survey, aforementioned in Sieglinde's President's Report, as the feedback could provide some much needed guidance for future plans. She welcomes any interesting/unique fundraising ideas attendees may have and/or participated in.

Treasurer's Report:

Updated Financials:

Tatiana reported we have raised \$116,394 in gross revenue thus far this year. Our total expenses are \$69,740, with a net balance of \$75,482. She anticipates raising more by the time Allocations come. At a glance, she reported the Spirit Wear sales are higher so far this year than last year and the Concessions sales are just slightly lower than last year. The Ridge Fest fundraiser was significantly lower than last year. She reminded meeting attendees that the Boosters were able to allocate \$54,000 last year toward clubs/sports/activities. The Boosters also awarded \$6000 in scholarships to Prairie Ridge students last year.

Team & Activity Reports:

Dance Team Competition:

Tiffany Davila, a Dance Team parent, updated the Booster Club with information on an upcoming Dance Team competition this coming Sunday.

Boys Basketball Tournament:

Tatiana informed the meeting attendees that there is an upcoming "Bob Schick" Thanksgiving tournament for Boys Basketball at Geneva High School.

Toys for Tots:

Kerrie Congine reported that the Strive group recently spent 3 days helping sort toys for the Toys for Tots program. She was very grateful for the excellent work this group provided. She reported the group sorted as many as 2000 toys in 45 minutes, which is an incredible feat. Kerrie and Katie informed the attendees that the Strive group is holding a fundraiser through the coffee shop this week. For every cup of coffee sold, the group will donate \$.50 toward the Toys for Tots program. Their goal is to raise \$250 for the program.

Upcoming Dates:

Booster Club Meetings:

Jan. 13th, 2025

Feb. 10th, 2025

March 10th, 2025

April 14th, 2025

May 12th, 2025

Winter Events:

Madrigal Dinners - November 22nd & 23rd

Winter Athletic Picture Day - November 22nd

Thanksgiving Break – November 27th-29th

Winter Athletes Signing Day – December 5th

SIX – Teen Edition" - December 12th-14th

Final Exams – December 19th & 20th

Winter Break – December 23rd-January 3rd (Institute Days 1/6 and 1/7 – no student attendance)

8th Grade Night – January 16th

Boosters Spirit Wear Sales:

Spirit Wear Sale on Wrestling Balcony (during Boys/Girls Basketball Games) – Friday, Dec. 6th

Holiday Spirit Wear Sale – December 7th 2-4PM

Spirit Wear Sale on Wrestling Balcony (during Boys/Girls Basketball Games) – Friday, Dec. 13th

Raffle Drawing: Erika Klingenmaier for Fellowship of Christian Athletes \$100

A motion was made, seconded and carried to adjourn the meeting at 7:35 pm.

Respectfully submitted,

Erin Kaye, Secretary PRHS Booster Club