Booster Club Meeting

Minutes 10.19.2026

A meeting of the PRHS Booster Club was held on Monday, October 19, 2026 in the PRHS Library.

Board Attendees:

Position	Name	Attendance
President	Erin Kaye	Present
Vice President	Shannon Vrbancic	Present
Treasurer	Kerrie Congine	Present
Secretary	Michele Prather	Present
Concessions Director	Carol Tarnawa	Present
Fundraising Director	Robby Bailey	Present
Spirit Wear Director	Katie Czarnecki	Present

Call To Order: Prairie Ridge High School Booster Club President, Erin Kaye, called the meeting to order at 7:05pm.

President| Erin Kaye

Erin Kaye welcomed attendees and noted the transition from wrapping up the fall season to preparing for winter sports and activities. She highlighted preparations for the inaugural Wolfpack 5K: The Great Turkey Chase on November 22, with Colleen Bailey and Robby Bailey sharing event updates. The 5K will coincide with the Holiday Spirit Wear Sale, providing additional fundraising and community engagement opportunities. Erin thanked board members and volunteers for their continued dedication and support of Prairie Ridge students and programs.

Approval of Minutes: A motion to approve the September 14, 2026 minutes motion was made by Kerrie Congine; second Shannon Vrbancic; motion carried.

PRAIRIE RIDGE ADMINISTRATION REPORT

Booster Club Liaison | Kevin Koeppen

Fall Sports & Winter Athletics Update: As the fall sports season comes to a close, several PR teams and athletes have achieved notable accomplishments. **Girls Cross Country won the FVC Conference championship**, and **tennis player Anna Mertel qualified for State**.

Winter sports will begin soon, with **Girls Basketball starting November 3** and all other winter sports beginning November 10.

Homecoming Recap: A special thank-you was extended to the Booster Club for participating in the Homecoming Parade and supporting the various activities leading up to the dance. Homecoming was a great success, with approximately **900 students attending the dance**. The school's administration expressed appreciation for the Boosters' involvement and contributions throughout the festivities.

Stadium Improvement Updates: Phase 1 of the stadium improvements is complete, and planning is underway for Phase 2, with additional support being sought for upcoming projects. Proposed improvements to the **press box**

include installing heating and air conditioning, as well as potentially replacing the windows to improve comfort and functionality.

Landscaping improvements are also being considered for the steep area in front of the concession stand. The goal is to fill and level the space to improve its appearance and make ongoing maintenance and mowing easier.

Board Appreciation: The administration closed by expressing its sincere appreciation to the Booster Club Board for its continued dedication, hard work, and support of PR students, athletics, and school activities.

BOARD REPORTS

Secretary | Michele Prather

Erin Kaye formally introduced **Michele Prather as Secretary**, recognizing her attendance at her first official Board meeting in this role.

Volunteer Points Policy Update: At the **October 19, 2026, Board Meeting**, Erin Kaye made a motion to cap volunteer points for non-concession-related events at **$25 per shift**. The motion was approved by the Board.

Under this policy, volunteers who assist with events such as the upcoming 5K in November will earn **$25 in volunteer credit per shift**, which can be allocated to their designated sport, club, or activity. Funds for these volunteer points will be taken from the fundraising proceeds.

Vice President | Shannon Vrbancic

We love to see all the photos coming in and so many people are emailing me this year!! This is your monthly reminder to keep the pictures coming and send any other fun info with the Boosters so we can celebrate our students, staff, clubs, activities and athletics with social media posts and highlight them in the weekly email.

Tag Boosters, DM us or text Shannon photographs for social media and/or the weekly email. If you have not already signed up for our weekly email that comes out on Friday mornings the link to do so is on our website.

Treasurer | Kerrie Congine

*Attached: Monthly Report

[We are awesomer than last year based on this report.]

Fundraising | Robby Bailey

FY27 sponsorships stand at 35 paid sponsors and $26,782 toward the $100,000 give-back goal. The Wolfpack 5K has 27 sponsors committed, including new Gold Medal Sprinter sponsors Grand Appliance and Tim Lydon of RE/MAX Plaza plus Family Dentistry of Crystal Lake; the 5K sponsorship deadline was October 16, and registration goes up after October 26.

The Chick-fil-A Crosstown Challenge was our second win over Central and our best result ever, $2,683 to the Boosters against Central's $1,700, thanks to Shannon's social media push and everyone who decorated and dined.

The online roster book has drawn 88 views and 70 click-throughs to sponsor websites since it went live September 17, a number we'll bring to renewal conversations.

Website and tools. The Wolves Fan Pack now has its own reservation page with a calendar; Competitive Cheer and Girls Flag Football have both borrowed and returned it. Concession sign-ups now verify a phone number by text, which ended the prank sign-ups, and 214 sign-ups are on the books. The board portal and PR Boost share one sign-in, the old shared passcode is retired, and the site installs as a home-screen app with push notifications for Dash orders, sign-ups, and Fan Pack requests. Booster Dash moved to two pickup zones plus the picnic tables, with the donation now starting at $5. The 5K volunteer list is in the portal with a Monday digest to Kelly, after we cleared 41 bot entries. Meeting minutes are now posted on the website.

The Wolves Fan Pack you can pick up in Dean's office or porch pick up at Erin Kaye's house. There is a PR Wolves flag, Poms, rally towels, PR wood signs etc and you can sign up on our website to check it out.

Concessions | Carol Tarnawa

Concessions are performing well, with an impressive 62.86% profit margin while spending less than half our budget to date. Using Square sales data to guide purchasing, adding designated volunteer roles and runners, and installing stanchions to improve customer flow have helped us operate more efficiently. Kerrie will share the specific financial details in her treasurer's report.

A huge thank-you to our community partners: Sieglinde at Menchie's donated over 330 cups of frozen yogurt, Jason at BBQ King donated pulled pork and BBQ sauces for over 300 sandwiches, and Martin Chevrolet provided a pallet of water. We also sold 106 pickles!

There are different stations in the concession to run smoothly, some positions may be intense like wrapping hotdogs/burgers/pizza but then can leave.

Thank you to Shannon for managing volleyball opening and closing, Jason at BBQ King for creating the tournament-day menu, and Erika for coordinating pizza orders.

Volunteer participation continues to be strong, with 120 unique volunteers contributing 208 points across 31 sports, clubs, and activities. Sports received 125 points (60.1%), clubs and activities received 82 (39.4%), and the Booster Club General Fund received 1 (0.5%). Importantly, 44 volunteers have signed up more than once, including 13 who volunteered four or more times—a great sign of continued engagement!

Special thanks to our Concession Queens—Kim, Erika, and Sara—for tackling everything from Pepsi problems and orders from five local vendors to delivery delays and countless Sam's Club trips. We also appreciate our coaches and sponsors for sharing sign-ups and all our volunteers, especially our hardworking student volunteers.

Over the next few weeks, we'll winterize the outdoor stand, wrap up volleyball concessions, and prepare for wrestling and basketball. Thank you to everyone helping make concessions successful for Prairie Ridge students!

Spirit Wear | Katie Czarnecki

Merchandise sales have reached **$30,000** so far this year, with black jackets emerging as one of our top-selling items.

Our **annual Holiday Sale will take place on November 22** in our outdoor space, in conjunction with the 5K event. This will be a great opportunity for attendees to shop for PR merchandise and holiday gifts.

COMMITTEE REPORTS

The Great Turkey Chase Wolfpack 5K Chair | Colleen Bailey

Event date Sunday, Nov. 22, 2026

Registration & Promotion: We currently have **62 registrations**, with approximately 50% coming from within the PR community and 50% from outside the district. **Early bird registration ends Monday, October 26.** We encourage

everyone to continue promoting the event and sharing the 5K flyers to help drive registrations before the deadline. Promotional flyers are available for anyone who can help spread the word.

Volunteers & Race Day Support: We currently have **15 volunteers** signed up to help with the event. The **PR cheer team and drumline** will be participating to bring energy and school spirit to race day. Additional volunteers are needed on **Friday before the race, from 3:00–7:00 p.m.**, to assist with race packet pickup.

Sponsorships & Community Partnerships: 27 local businesses have generously supported the event through sponsorships or in-kind donations, including flyer printing, food, and other contributions. All race medals will be **3D printed by student Odin Bailey**, adding a unique and personalized touch to the event.

Race Day Food & Activities: A coffee truck and dirty soda vendor will be available on race day. We have also partnered with **Georgio's** on a Dining Dollars opportunity to encourage participants and families to enjoy a meal after the race.

Next Steps

- Continue promoting the 5K ahead of the October 26 early bird deadline.
- Recruit additional volunteers, particularly for Friday's packet pickup.
- Continue building excitement and community participation leading up to race day.

Ridge Fest 2027 Chair | Sarah Harrison

Event date Saturday, Feb. 20, 2027

The committee will **not pursue a temporary liquor license** for the event for the raffle baskets and cork pull activities. The event will feature a **Cabin Fever theme**, incorporating skis, winter hats, and cozy décor to create a warm and inviting atmosphere.

A **Sponsorship Committee** will be established to reach out to local businesses and secure donations, raffle items, and other contributions to support the event.

Volunteer sign up added to the Booster website. Promotion will begin soon to recruit volunteers and encourage participation in the various planning committees that need to be formed.

Fork It Foods is being considered as an event partner. Colleen will follow up with her contact to confirm availability and help finalize the event date.

OLD/UNFINISHED BUSINESS

Erin Kaye gave the update on the Wolves Fan Pack. It will be in an easy to transport bin which will include rally towels, pom poms, PR flag, PR letters.

NEW BUSINESS

– NONE –

TEAM/CLUB REPRESENTATIVE ANNOUNCEMENTS

Wolves Football is playing on the Southside of Chicago. Fan bus is only for State events.

UPCOMING DATES

- **The Great Turkey Chase - Wolfpack 5K Planning Meeting:** Monday, November 2 @ 7pm (PR Library)
- **Wolfpack 5K Packet Pickup:** Friday, November 20 @ 3-7pm in Stadium Ticket Building or Race Day @ 8:50-9:50am in Cafeteria
- **Madrigal Dinner:** November 20 & 21
- **The Great Turkey Chase: Wolfpack 5K**: Sunday, November 22, 2026 @ 10am
- **Holiday Spirit Wear Sale:** Sunday, November 22
- **Thanksgiving Break:** November 25-27
- **Winter Break + Institute Days:** Monday, December 21, 2026 – Tuesday, January 5, 2027
- **Ridge Fest Trivia Night:** Saturday, February 20, 2027
- **Booster Club Meetings:** Nov. 9, Jan. 11, Feb. 8, March 8, April 12, and May 10.

RAFFLE DRAWING Jeremy and Heather Horton for Color Guard

ADJOURNMENT
A motion was made by Erin Kaye, seconded by Kerrie Congine and carried by the Board to adjourn the meeting at 7:43pm.

Respectfully submitted,
Michele Prather, Secretary PRHS Booster Club